

# PET SITTING SERVICE CONTRACT

## TENDER LOVING CRITTER CARE

DATE \_\_\_\_\_

### ENTRY:

- ☐ Key(s) – received & tested
- ☐ Garage door opener
- ☐ Entry code: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

### KEY RETURN:

- ☐ In Person \$3.00
- ☐ Left On Final Visit
- ☐ Returned By Mail
- ☐ Other: \_\_\_\_\_

**Locksmith Clause:** In the event that pet sitter is required to employ a locksmith to gain entry into Client's premises due to a malfunction of the lock or a failure of the Client to leave a key, it shall be the responsibility of the Client to reimburse for all costs incurred. The Client expressly gives Pet Sitter the authority to employ a locksmith on Client's behalf in the event of the aforementioned occurrences.

### CLIENT INFORMATION

Name: \_\_\_\_\_ Where did you hear about us? \_\_\_\_\_  
Address: \_\_\_\_\_  
Referred by: \_\_\_\_\_  
Best way to reach you while you are away? \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Do you check voice mail or email while away? \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Other Phone: \_\_\_\_\_

### EMERGENCY INFORMATION

Local emergency contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
In case of inclement weather or natural disaster prohibiting travel, is there a nearby neighbor whom we may call to check on your pets? \_\_\_\_\_  
\_\_\_\_\_  
(Name, address and phone number)

### HOME CARE INFORMATION

Others who have access to home (include phone numbers): \_\_\_\_\_ Other phone numbers: \_\_\_\_\_  
Landlord: \_\_\_\_\_  
Maid/Cleaning Service: \_\_\_\_\_  
Is a security system in place? ☐ Yes ☐ No Alarm Company's Name/Phone: \_\_\_\_\_  
Access Code: \_\_\_\_\_ Alarm Instructions: \_\_\_\_\_

Bring in Mail	
Newspapers	
Garbage/Recycling	
Lights	
Curtains	
Water Indoor Plants	
Water Outdoor Plants	
Bird Feeder	

Additional Instructions/Comments:

## PET CARE INFORMATION

Pet's Name	Description (Color/Breed)	Pet Birthday	Sex S/N*	Personality (Fears/Phobias)	History of Illness/Biting	Current on Shots	Collar Color	Favorite Toys/ Special Treats

S/N\* — Spayed or Neutered

Pet's Name			
Food/Treats			
Exercise			
Medications			
Restrictions			
Other			

Vet Preference: \_\_\_\_\_ Phone: \_\_\_\_\_

Is your vet aware that you will be using our pet sitting service? ☐ No, will notify ☐ Yes, have notified

### CATS

Is the cat declawed?

☐ Front & Rear ☐ Front Only

Does your pet allow you to brush and groom it? ☐ Yes ☐ No

Pet grooming preferences: \_\_\_\_\_

Litter box location: \_\_\_\_\_

Disposal of litter box contents? \_\_\_\_\_

### DOGS

Obedience training? ☐ Yes ☐ No

If yes, commands recognized: \_\_\_\_\_

Leash/harness Location: \_\_\_\_\_

While walking your pet, is there anything I should be aware of (e.g. other dogs; neighborhood issues, etc.)? \_\_\_\_\_

### SUPPLIES

Pet Food/Treats Located: \_\_\_\_\_

Cleaning Supplies Located: \_\_\_\_\_

"Accident" Cleanup and Disposal? \_\_\_\_\_

Outdoor Cleanup and Disposal? \_\_\_\_\_

Is the pet microchipped? If so, list chip company, phone # and I.D. # \_\_\_\_\_

How do pets react to your absence from home? \_\_\_\_\_

How does your pet react toward children and adult strangers? \_\_\_\_\_

How does your pet react to other pets; e.g. any in-house grumbling or fighting? \_\_\_\_\_

Are you aware of any reason we should approach any of your pets with caution? \_\_\_\_\_

Does your pet have any physical conditions or problems I need to be alert to? \_\_\_\_\_

Has your pet ever bitten anyone, animal or human? \_\_\_\_\_

Are pets secured in home or yard? \_\_\_\_\_

At what external temperature (low/high) should outdoor pets be brought indoors? \_\_\_\_\_

Will pet-care responsibility be shared with anyone else during your absence? ☐ Yes ☐ No

If yes, please give name, address, phone number of other person and details of job-sharing arrangement. \_\_\_\_\_

**PLEASE NOTE:** If anyone else has access to your home while the pet-sitting job is being performed, we, the pet-sitting company, can assume no liability for any damages or losses to your home or pet.

The utmost of care will be given in watching both your pet(s) and your home. However, due to the extreme unpredictability of animals, we cannot accept responsibility for any mishaps of an extraordinary or unusual nature (i.e., biting, furniture damage, accidental death, etc.) or any complications in administering medications to the animal. Nor can we be liable for injury, disappearance, death or fines of pet(s) with access to the outdoors.

## TERMS & CONDITIONS

The parties herein agree as follows:

1. This contract will take effect upon signature by both Client and Pet Sitter and will remain in effect until terminated by either party as provided below in number nine. Client may make reservations (via telephone, email, TTP portal) for additional service at any time during the term of this contract, subject to Pet Sitter availability. All scheduled visits will be governed by all the terms of this contract. We appreciate as much advance notice as possible but will make every effort to accommodate all requests. In the event of early return home, Client must notify Pet Sitter promptly to avoid being charged for unnecessary visit(s).
2. The fee per visit of \$20\* x number of visits = Total amount due. Any additional visits made or services performed shall be paid for at the usual contract rate. \*Subject to location surcharge.
3. Pet Sitter is authorized to perform care and services as outlined on this contract. Should medical attention be necessary and specified veterinarian is unavailable, Pet Sitter is authorized by signature below to seek emergency veterinary care. Client releases Pet Sitter from all liabilities related to transportation, treatment and expense. Every attempt will be made to notify Client regarding such situation. However, if Client is not reachable and time is of the essence Client authorizes Pet Sitter to approve medical and/or emergency treatment (excluding euthanasia) as recommended by a veterinarian, up to \$\_\_\_\_\_. Client agrees to reimburse Pet Sitter/Company for any expense incurred, plus any additional fees for attending to this need or any expenses incurred for any other home/food/supplies needed.
4. In the event of inclement weather or natural disaster, Pet Sitter is entrusted to use best judgment in caring for pet(s) and home. Pet Sitter/Company will be held harmless for consequences related to such decisions.
5. Pet Sitter agrees to provide the services stated in this contract in a reliable, caring and trustworthy manner. In consideration of these services and as an express condition thereof, the Client expressly waives and relinquishes any and all claims against said Pet Sitter/Company except those arising from negligence or willful misconduct on the part of the Pet Sitter/Company.
6. Client acknowledges that payment is due immediately upon completion of a scheduled service period without further invoice or notice. A finance charge of 2% per month will be added to unpaid balances after 30 days. A handling fee of \$10 will be charged on all returned checks. \$50 deposit is required on lengthy assignments. First-time clients or clients with a history of late payment will be required to pay in advance before services are rendered. In the event it is necessary to initiate collection proceedings on the account, Client will be responsible for all attorney's fees and costs of collection.
7. In the event of personal emergency or illness of Pet Sitter, Client authorizes Pet Sitter to arrange for another qualified person to fulfill responsibilities as set forth on this contract. Every attempt will be made to notify client regarding such situation.
8. All pets are to be currently vaccinated. Should Pet Sitter be bitten or otherwise exposed to any disease or ailment received from Client's animal, it will be the Client's responsibility to pay all costs and damages incurred by the victim.
9. Client grants Tender Loving Critter Care permission to use pet(s) in a photograph, video, or other digital media ("photo") in any and all of its publications, including web-based publications, without payment or other consideration. Client agrees that all photos will become the property of the Tender Loving Critter Care and will not be returned. Client irrevocably authorize the Tender Loving Critter Care to edit, alter, copy, exhibit, publish, or distribute these photos for any lawful purpose. In addition, I waive any right to inspect or approve the finished product wherein my likeness appears. Additionally, client waives any right to royalties or other compensation arising or related to the use of the photo. Client agrees to hold harmless, release, and forever discharge the Tender Loving Critter Care from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.
10. Pet Sitter and Client each may terminate this contract at any time by written notice to the other. Pet Sitter will be entitled to payment for all services rendered until notice of termination is received, and for any transition services reasonably required to provide for the health and welfare of Client's pets. Pet Sitter will not terminate during a period of scheduled service unless Pet Sitter determines, in its sole discretion that a danger exists to the health or safety of Pet Sitter. If such concerns preclude Pet Sitter from providing further care of the pet, then Client authorizes pet to be placed in a kennel, with all charges therefore to be charged to Client. Every attempt will be made to notify Client regarding such situation.

I have reviewed this Service Contract in its entirety. The information provided by me is complete and accurate and I agree to all its terms and conditions as set out above.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pet Sitter Signature

\_\_\_\_\_  
Date

